

**MEETING MINUTES****Civil Service Commission**[www.harrisonohio.org](http://www.harrisonohio.org)**Date: 18-Apr-19****Attendees: Dave Esswein, Joe Evers, Gerald Branditz, Rick Moorman.**

- 1) Read and approved Minutes of 12-Dec-19.
- 2) Discussed City's Codified Ordinance 145.08 (c) and results of Mayor Neyers meeting of 9-Jan-19.
- 3) Discussed Entry Level Service Worker Exam scheduled for 11-May-19.
- 4) Discussed Upcoming Exams for 2019.
- 5) Discussed the Oral Interview Process that Department Heads use regarding hiring Prospective Candidates.

Regarding Item 5 above, the following questions came up regarding the Police Dept Interviews:

- a) How are the Oral Interview totals scored?
- b) 145.07 (b) What constitutes "Public Interest", to abolish the current hiring list?
- c) Concerning the Police oral interviews, the CSC did not receive a status report regarding whether people on the hiring list failed to show up for the interview, or perhaps the applicant found other employment and decided to be removed from the hiring process.
- d) What were the results of the oral interview of the first 6 candidates interviewed from the Entry Level Police Exam of 3-Mar-18 list?
- e) What is a passing score of the Oral Interview process? What is the maximum score possible?
- f) How does each interviewer score each applicants response?
- g) Trevor Lutterbie is in the process of being hired. How do you determine his qualification to be hired since he was an auxiliary Policeman and his OPOTA Certification might be expired 3-Mar-18?

The following questions came up regarding the Fire Dept Entry Level Exam scheduled for 20-jul-19:

**A) Why is there a difference in the scoring of oral interviews between the Fire Dept and the Police Dept?**

**The CSC Members suggested that perhaps the upcoming Entry Level Exams for the Police Dept and the Fire Dept should be cancelled until these questions can be answered.**

**The Harrison Press is scheduled to run an article on 8-May19 and 15-May-19 for the Entry Level Police Exam scheduled for 22-Jun-19. Harrison Press would have to be notified of any corrections before 6-May-19 at 12:00 PM.**

**It was suggested that the CSC meet with Mayor Neyer, and the Department Heads as soon as we can to resolve some of these questions.**

**6) The next scheduled CSC meeting is on 11-May-19, however it appears there should be a meeting well before 6-May-19 to resolve these concerns.**

**Meeting adjourned at 8:30 PM by Rick Moorman and 2<sup>nd</sup> by Gerald Branditz.**

**Submitted by:**

**Joe Evers  
CSC Secretary**

**“Post Script”--- A meeting was held on Friday 19-Apr-19 with the Mayor, Chief Lindsey, Chief Hursong, and the CSC Members at 4:00 PM at the Community Center. The concerns of the CSC addressed in the CSC Minutes of 18-Apr-19 were discussed and clarified on all concerns, and future exams will be conducted as scheduled. It was suggested that all applicants for Entry Level Police and Fire Dept names and date of birth be forwarded to the Departments before the exam, so as to verify the certifications of the applicants are currently up to date.**