

**MEETING MINUTES****Civil Service Commission**[www.harrisonohio.org](http://www.harrisonohio.org)**Date: 9-May-18****Attendees: Jerry Branditz, Dave Esswein, Mayor Bill Neyer, Joe Evers.****Meeting opened at 6:30 PM by Dave Esswein and 2<sup>nd</sup> by Jerry Branditz.**

- 1) Minutes of 2-May-18 read and approved.**
- 2) A tentative date of 14-Jul-18 at 9:00 AM was set for the Fire Inspector Exam at the Community Center.**
- 3) A discussion regarding section 145.08 in the City's Codified Ordinance was held with Mayor Bill Neyer:**
  - I) Regarding Handling of Test Results Files:**
    - a) Upon receiving Test Results a copy will be forwarded to the Department Head.**
    - b) If a candidate wants to know if he/she passed refer to the City's Website.**
    - c) The CSC will keep the original Test File and provide copies of the applicants registration forms of those who passed the exam to the Department Head after finding out how many vacancies need to be filled.**
  - II) Are we complying with 145.08:**
    - a) Pending review with the Legal Department we will find out.**
- 4) The next CSC meeting is scheduled for Saturday 14-Jul-18 at 9:00 AM, unless the need for an earlier meeting is required.**

**Meeting adjourned at 7:45 PM by Jerry Branditz and 2<sup>nd</sup> by Dave Esswein.****Submitted by:  
Joe Evers  
CSC Secretary**